

## Bulk Payment Authorization Form

### Instructions

For organizations that would like to make a single payment for five (5) or more licensees, please complete this form and submit it via email to [payments-paiements@cpata-cabamc.ca](mailto:payments-paiements@cpata-cabamc.ca). To avoid delays in processing times, agents must personally log in to their Licensee Portal account and complete their Annual Licensee Report. This must be done before submitting this form.

### Section 1: Fees

Annual fee amounts for 2025 are:

- Class 1 active – \$1,836 for one licence (patent or trademark)
- Class 1 active – \$2,754 for a dual licence (patent and trademark)
- Class 2 restricted – \$1,530 for one licence (patent or trademark)
- Class 2 restricted – \$2,295 for a dual licence (patent and trademark)
- Class 3 trainee (first and second renewal) – \$153 (patent or trademark)
- Class 3 trainee (third and subsequent renewal) – \$204 (patent or trademark)
- Class 4 inactive – \$102 (patent or trademark)

**Important:** If you are paying licence renewal fees on behalf of a Class 3 Agent in Training, please ensure that the fee corresponds to the appropriate item from the fee schedule above. Please do not include payments for annual fees for licensees who have requested/or intend to request a change in licence class prior to the close of the annual renewal period on March 31, 2025.

### Section 2: Firm Information

#### Contact Name

First Name:

Last Name:

#### Contact Address

Company/Firm Name:

Address:

Unit/Suite:

City:

Province:

Country:

Postal Code:

Business Email Address:

Business Phone:

Extension:

**Section 3: Agent Information**

Please provide information for all agents in which the firm is providing payment, including the licence renewal fee amount remitted plus taxes. Attach additional sheets as necessary.

Agent Name (First Last)	CPATA #:	Fee Amount	GST/HST (tax)	Total (fee plus tax)
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
	T P			
Total Due:				

