

Public Board of Directors Meeting

Held via Zoom

May 26, 2023

8:30 a.m. ET

Minutes

BOARD MEMBERS:

Tom Conway, Chair for items 1-2
Ruth McHugh, Chair after items 1-2
Jeff Astle
Amber Batool
Karima Bawa
Brigitte Chan
Iris Almeida-Côté
Andrew Currier
Leonora Hoicka

STAFF:

Juda Strawczynski, CEO and Registrar
Sean Walker, CFO
Jennifer Slabodkin, Director of Registration and Education, Deputy Registrar
Andres Diaz, Operations Manager
Anne-Thiphaine Camus, Administrator - Registration & Education
Vicci Sakkas, Administrative Coordinator
Dana Dragomir, Communications Officer

1. Introductory Matters/Call to Order/Approval of Agenda/Conflicts of Interest

The meeting was called to order at 8:32 a.m. ET.

The Chair acknowledged that the meeting was held in Ottawa on the unceded territory of the Anishinaabe Algonquin people.

No conflicts of interest were declared.

2. Election of the Chair of the Board of Directors

Be it resolved that Ruth McHugh is elected Chair of the Board of Directors for a two-year term.

MOVED: Jeff Astle

SECONDED: Iris Almeida-Côté

Motion carried.

3. **Consent Agenda**

Ruth McHugh joined the meeting and assumed the Chair role.

The Board agreed to a minor edit to the Regulatory Principles that Guide Our Work 2023 Report, to indicate that consultations with respect to the public interest paper had been completed and that the final version of the paper would be forthcoming.

The Board noted that the report of the Audit and Risk Committee indicated that the Committee would be monitoring the impact of the fee increase and turning its mind to reserve planning. Likewise, the report of the Investigations Committee noted important improvements to the investigations process now possible due to CPATA's new By-laws.

Be it resolved that:

- a) The Minutes of the March 2 and March 24, 2023 Board meetings are approved; and**
- b) CPATA adopts its Regulatory Principles that Guide Our Work 2023 Report. This document will continue to be used as a benchmark against which CPATA can measure itself against regulatory best practices. The Board will review and update the report on an annual basis.**

MOVED: Leonora Hoicka

SECONDED: Brigitte Chan

Motion carried.

4. CPATA's Strategic Framework

Juda Strawczynski provided an overview of CPATA's Strategic Framework for 2023-2025.

The Board affirmed that relationship-building and communications as well as effective governance are the pillars, and that explaining what professional regulation means and the positive impact it will have on the profession and economy should be a focus. A regular review of the Strategic Framework could ensure that CPATA remains agile.

Be it resolved that the Board approve the Strategic Plan 2023-2025 as presented.

MOVED: Jeff Astle

SECONDED: Tom Conway

Motion carried.

5. Report of the Governance Committee

Karima Bawa left the meeting.

The Board discussed the Governance Committee recommendation that Karima Bawa take on the role of Chair of the Governance Committee for a one year mandate.

Be it resolved that:

a) Karima Bawa is appointed Chair of the Governance Committee;

MOVED: Leonora Hoicka

SECONDED: Iris Almeida-Côté

Motion carried.

Karima Bawa returned to the meeting.

The Nominations and Board Development Committee, essential during the early phases of CPATA, has been dissolved, and its work has been distributed to staff and to the Governance Committee. This is part of efforts to right-size governance. Changes to the Terms of Reference of the Governance Committee reflect these new responsibilities.

b) The revised Terms of Reference of the Governance Committee as set out in the Governance Committee report are approved.

MOVED: Brigitte Chan

SECONDED: Amber Batool

Motion carried.

5.2 CEO 2023 Goals

Juda Strawczynski outlined the three high-level goals for his first year as CEO and Registrar, including a successful CEO transition, setting CPATA's strategic priorities and building relationships. It was noted that Juda Strawczynski had taken early feedback from the Board and implemented it successfully.


6. Other Business: Future Meetings

The Board inquired about CPATA's financial situation to date in 2023. CFO Sean Walker clarified that overall CPATA was on-track with current spending, as per the 2023 budget.

Adjournment

On a motion made and carried unanimously, it was resolved to end the public meeting at 9:50 a.m. ET, and to move in-camera.

The meeting adjourned at 9:51 a.m. ET



Ruth McHugh

Chair of the Board of Directors

Minutes approved on