



Qualifying Examination Registration Application Checklist

	Qualifying Examination Registration Application Form (required)
	Qualifying Examination Payment Authorization Form (required)
	Training Supervisor Attestation (required) Confirmation of completion of the 24-month training requirements. Details regarding the contents of the attestation letter can be found in the Eligibility Declarations section of the Qualifying Examination Registration Application Form. Letters must be sent directly from the supervisor to CPATA with the applicant's name included.
	Accommodation Request Form (if applicable)



2021 Qualifying Examination Registration Application Form

Instructions:

Please complete this form in its entirety and submit it to the College of Patent Agents and Trademark Agents (CPATA) via email, along with all required supporting documentation, to the Director of Registration at dirregistration@cpata-cabamc.ca. Details of the application process and required documentation can be found at: <https://cpata-cabamc.ca/agents-trainees/exam-information/>

Section 1: Personal Information

Current Legal Name

First Name:

Middle Name:

Last Name:

Section 2: Contact Information

Business Address

Company Name:

Address:

Unit/Suite:

City:

Province:

Country:

Postal Code:

Business Email Address:

Business Phone:

Extension:

Home Address

Address:

Unit/Suite:

City:

Province/
State:

Country:

Postal/Zip
Code:

Personal Email Address:

Preferred Phone:



Section 3: Language Preference

In which official language would you prefer to write the examination? English French

Section 4: Eligibility Declarations

Please establish your eligibility to attempt the Qualifying Examinations by making the following declarations:

I declare that I meet the eligibility requirements specified by the Registration By-laws which include completion of the 24-month training requirement.

I am providing a letter of attestation signed by a Class 1 Licensee who is familiar with my work that clearly describes:

- the firm or office of the Class 1 Licensee with whom I undertook training;
- the names of Licensees who were most responsible for supervision of my work
- the training dates;
- the nature of the work done by me during my training (e.g., preparing, filing and prosecuting applications, interviewing, research);
- the nature of the arrangement with the Class 1 Licensee or the Licensee's firm (e.g., full time, part time etc.); and
- confirmation that, in the opinion of the Class 1 Licensee, the training has prepared me for writing the Qualifying Examinations.

Section 5: Fees

The fee to register for each Part or Paper of the Qualifying Examinations is \$200 plus applicable taxes.

Trademark Agent Qualifying Examination:

All writers must register for each Part of the examination. Therefore, the total fees will be \$400 plus applicable taxes. Please complete the attached payment authorization form and submit it with your application.

Patent Agent Qualifying Examination:

New writers must register for all four (4) Papers (A, B, C, and D) of the examination. Therefore, the total fees will be \$800 plus applicable taxes. Please indicate if you are a new writer: Yes No



Previous writers must register for the Papers in which they were previously unsuccessful. Therefore, the total fees will be \$200 x # of Papers plus applicable taxes. Please indicate which Papers you are registering for:

Paper A

Paper B

Paper C

Paper D

Please complete the attached payment authorization form and submit it with your application.

Section 6: Accommodations

Please indicate if you will be requesting accommodations for the Qualifying Examination.

I may request an accommodation and will provide my Accommodation Request Form and supporting documentation by no later than the deadline set by CPATA.

I will not be requesting accommodations.

Signature

Date



Qualifying Examination Payment Authorization Form

Instructions:

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Section 1: Candidate Information

Current Legal Name

First Name:

Middle
Name:

Last Name:

Section 2: Fees

Please check all that apply:

Trademark Agent Qualifying Examination: Parts A & Part B = \$400 plus applicable taxes

Patent Agent Qualifying Examination:

Paper A = \$200 plus applicable taxes

Paper B = \$200 plus applicable taxes

Paper C = \$200 plus applicable taxes

Paper D = \$200 plus applicable taxes

Section 3: Payment Information

Credit Card:

Type:

Visa

Mastercard

AMEX

Card #:

Card Validation Code (CVC):

Expiry Date:

Name on Card:

Signature of Cardholder:

Authorized Amount \$ (including tax):

Once processed this information will be deleted by CPATA



Electronic Funds Transfer: Please email payments to: payments@cpata-cabamc.ca and provide your name and identify which exam(s) you are registering for in the comments.

Agent in Training Signature

Date

Tax Rates:

Please select the tax rate based on the province associated with your business address. If you do not have a business address, please select the tax rate associated with your residential address.

Province	Tax Rate (%)
British Columbia	0.05
New Brunswick	0.15
Manitoba	0.05
Alberta	0.05
Newfoundland and Labrador	0.15
Prince Edward Island	0.15
Northwest Territories	0.05
Nova Scotia	0.15
Nunavut	0.05
Ontario	0.13
Quebec (HST ONLY)	0.05
Saskatchewan	0.05
Yukon	0.05